



## Canadian Neonatal Network™ / Le Réseau Néonatal Canadien

### Application for Access to CNN Data – from Industry

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Name of Applicant:

Position:

Company / Organization:

Website:

Address:

Phone:

Fax:

Email:

**Attach a detailed description of the request including:**

1. Purpose(s)
2. Intended use of information
3. Specific variables required – only aggregate data will be provided
4. Timeframe
5. Inclusion/exclusion criteria
6. Mock tables/figures

**Please send the completed application to:** [CNN.EPIQ@sinaihealth.ca](mailto:CNN.EPIQ@sinaihealth.ca)

***\*Contact the Coordinating Centre if you do not hear back within 2 weeks of submission***



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#### Terms of Reference

1. The undersigned will comply with the Freedom of Information and Protection of Privacy Act (FIPPA), the Privacy Act and the Personal Information Protection and Electronic Documents Act (PIPEDA), the Ontario Personal Health Information Protection Act and the regulations made under these Acts.
2. The primary investigator is responsible for obtaining ethics approval for the project from his/her primary institution. Copy of such approval should be forwarded to the Canadian Neonatal Network™ Coordinating Centre at Mount Sinai Hospital.
3. The Canadian Neonatal Network™ (CNN) will provide the undersigned with definitions and limitations of the data upon its release. The undersigned will provide the CNN with copies of final manuscripts intended to be published or distributed. Abstracts submitted for presentation to meetings are welcome for review by the CNN Executive Committee but this responsibility will be delegated to the Senior Investigator on the application. The CNN has the authority to remove elements considered inappropriate for publication or distribution.
4. In accordance with privacy regulations, the CNN will not provide raw data to any investigators. Only aggregate results will be provided and any small cell size ( $\leq 5$ ) will be suppressed due to risk of re-identification. Individual patient data can be released to investigators only after investigators obtained REB approval from participating site(s) for which they are seeking data.
5. The undersigned understands that s/he is responsible for maintaining the security and confidentiality of all information provided to them by the CNN. Results provided will be used by the undersigned only. The undersigned shall ensure that there is no unauthorized access to or modification of the results, misuse of results or breach of confidentiality. In the event that confidentiality of results or the security of any computer systems/networks is suspected to be jeopardized, the undersigned will notify the CNN immediately.
6. The undersigned will not use the information for any purpose other than the purposes described in this application. Secondary analysis requires additional request for approval.
7. The undersigned will appropriately reference the Canadian Neonatal Network™ as the source of the data for all reports, presentations or publications using data from the CNN Database.
8. Fees may be charged as defined in schedules to this Terms of Reference.

**I have read and agree to abide by the Terms of Reference.**

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**Applicant Signature**

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**Date**